



**STATE OF ALABAMA**  
ALABAMA PUBLIC SERVICE COMMISSION  
P.O. BOX 304260  
MONTGOMERY, ALABAMA 36130-4260

JIM SULLIVAN, PRESIDENT  
JAN COOK, ASSOCIATE COMMISSIONER  
GEORGE C. WALLACE, JR., ASSOCIATE COMMISSIONER

WALTER L. THOMAS, JR.  
SECRETARY

**RULES OF PRACTICE OF THE  
ALABAMA PUBLIC SERVICE COMMISSION,**

**INFORMAL DOCKET C-4482**

**ORDER**

**BY THE COMMISSION:**

The Commission is in the process of installing and implementing a new information management system that will allow, among other things, for the electronic filing of documents with the Commission. It appears that certain provisions of the Rules of Practice of the Alabama Public Service Commission regarding the filings of documents are due to be modified in order to accommodate electronic filing. Due to the fact that this information management system has not been fully implemented and is anticipated to be implemented in stages, it also appears that any rules regarding electronic filing of documents with the Commission should be temporary in nature and subject to expedited amendment in order to facilitate the timely implementation of the information management system and the timely resolution of any unforeseen issues that might arise during said implementation. It is the intention of the Commission that final rules will be implemented through the Commission's normal rulemaking process with the opportunity for input from all affected entities.

IT IS, THEREFORE, ORDERED BY THE COMMISSION, That the Secretary of the Commission is hereby authorized to adopt upon five (5) days' notice Temporary Rules of Practice Regarding Electronic Filing of Documents.

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IT IS FURTHER ORDERED BY THE COMMISSION, That such Temporary Rules of Practice Regarding Electronic Filing of Documents shall expire on July 1, 2006.

IT IS FURTHER ORDERED BY THE COMMISSION, that the Secretary of the Commission may amend such Temporary Rules of Practice Regarding Electronic Filing of Documents upon five (5) days' notice.

IT IS FURTHER ORDERED BY THE COMMISSION, That jurisdiction in this cause is hereby retained for the issuance of any further order or orders as may appear to be just and reasonable in the premises.

IT IS FURTHER ORDERED, That this Order shall be effective as of the date hereof.

DONE at Montgomery, Alabama, this 27<sup>th</sup> day of June, 2005.

ALABAMA PUBLIC SERVICE COMMISSION



Jim Sullivan, President



Jan Cook, Commissioner



George C. Wallace, Jr., Commissioner

ATTEST: A True Copy



Walter L. Thomas, Jr., Secretary



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**RULES OF PRACTICE OF THE  
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**ADOPTION OF RULES**

**BY THE COMMISSION:**

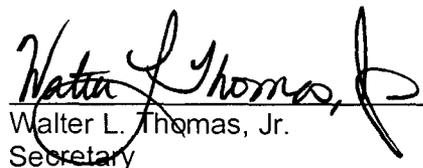
By Order entered in this Docket on June 27, 2005, the Commission granted the Secretary of the Commission authority to adopt Temporary Rules of Practice Regarding the Electronic Filing of Documents. Therefore, pursuant to said authority, the Secretary hereby adopts the Temporary Rules of Practice Regarding the Electronic Filing of Documents attached hereto as Appendix A.

These rules shall be effective as of five (5) days from the date hereof.

Jurisdiction in this cause is hereby retained for future amendment of the Temporary Rules of Practice Regarding the Electronic Filing of Documents as the circumstances may justify.

DONE at Montgomery, Alabama, this 27<sup>th</sup> day of June, 2005.

By the Commission,

  
Walter L. Thomas, Jr.  
Secretary

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APPENDIX A

**TEMPORARY RULES OF PRACTICE REGARDING  
ELECTRONIC FILING OF DOCUMENTS**

**(1) Scope and Expiration**

These rules shall govern the electronic filing of documents through the Public Service Commission ("PSC") Tracking Database. These rules are supplementary to the Rules of Practice of the Alabama Public Service Commission and shall supersede such rules only where specifically noted. These rules shall expire on July 1, 2006 unless vacated or extended by further Commission action.

**(2) Method of Filing**

**(A) Online Filing**

Documents may be filed online via the Internet by using the links to the PSC Tracking Database available on the Commission website. A person or party must be a registered user of the PSC Tracking Database in order to file documents via the Internet.

**(B) Diskette/CD**

A document may be electronically filed with the Commission by delivery of the document on a 3 1/2" diskette or CD ROM to the Secretary of the Commission in accordance with Rule 4(A)(1) of the Rules of Practice of the Alabama Public Service Commission.

**(C) Format**

All documents filed electronically with the Commission shall be in text-searchable public document format (.pdf).

**(D) File Size**

Documents electronically filed with the Commission shall be no larger than 10 MB in size. Any document larger than 10 MB must be broken into separate files with no file being larger than 10 MB.

**(3) Filing and Applicability**

**(A) Filing**

The original and one (1) copy of any document filed electronically with the Commission via the Internet or on diskette or CD ROM must be filed with the Secretary of the Commission in accordance with Rule 4(A)(1) of the Rules of Practice of the Alabama Public Service Commission.

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### **(B) Applicability**

These rules shall apply to any document filed electronically with the Commission under the following provisions of the Rules of Practice of the Alabama Public Service Commission.

- (1) Rule 4(A)(2), General Filings**
- (2) Rule 8(C), Petitions to Intervene**
- (3) Rule 9(A)(3), Formal Complaints and Answers Thereto**
- (4) Rule 11(D), Answers Counterclaims or Other Pleadings Relating to Complaints**
- (5) Rule 12(B), Amendments**
- (6) Rule 19, Briefs**
- (7) Rule 21(A), Applications for Rehearing or Reconsideration**
- (8) Rule 22, Petitions for Declaratory Ruling**
- (9) Rule 24, Proposed Corrections of Transcripts**

### **(4) Effective Date of Online Filings**

Any document filed electronically with the Commission via the Internet is deemed to be received by the Commission when it is received in the PSC Tracking Database as long as the original document and a copy are received by the Commission by 5 p.m. on the next business day. In the event the original and one copy of the document are not received on the next business day, the filing will be deemed received when the original is received by the Commission.